



APPLICATION FORM

GLOBE EDUCATION ASSISTANT:

Post A: COURSES

Post B: EVENTS

Post C: OPERATIONS

Post D: SOUTHWARK COMMUNITY PROJECTS

Please state the position for which you are applying:

Please return this application to:
Rob Norman, Personnel Manager, Shakespeare's Globe
21 New Globe Walk, London SE1 9DT OR by fax on 020 7902 1401

Please indicate clearly on your application form which post you are applying for.
Please note that candidates may be considered for alternative posts.

APPLICATION DEADLINE: 7 June 2010

PERSONAL DETAILS

SURNAME
FORENAMES
DATE OF BIRTH
ADDRESS
.....
.....
.....
TEL DAY
TEL EVENING
EMAIL

EDUCATION

◆ SCHOOLS ATTENDED SINCE AGE 11

NAME	DATES	QUALIFICATIONS

◆ STARTING WITH THE MOST RECENT, PLEASE GIVE DETAILS OF ANY OTHER RELEVANT TRAINING

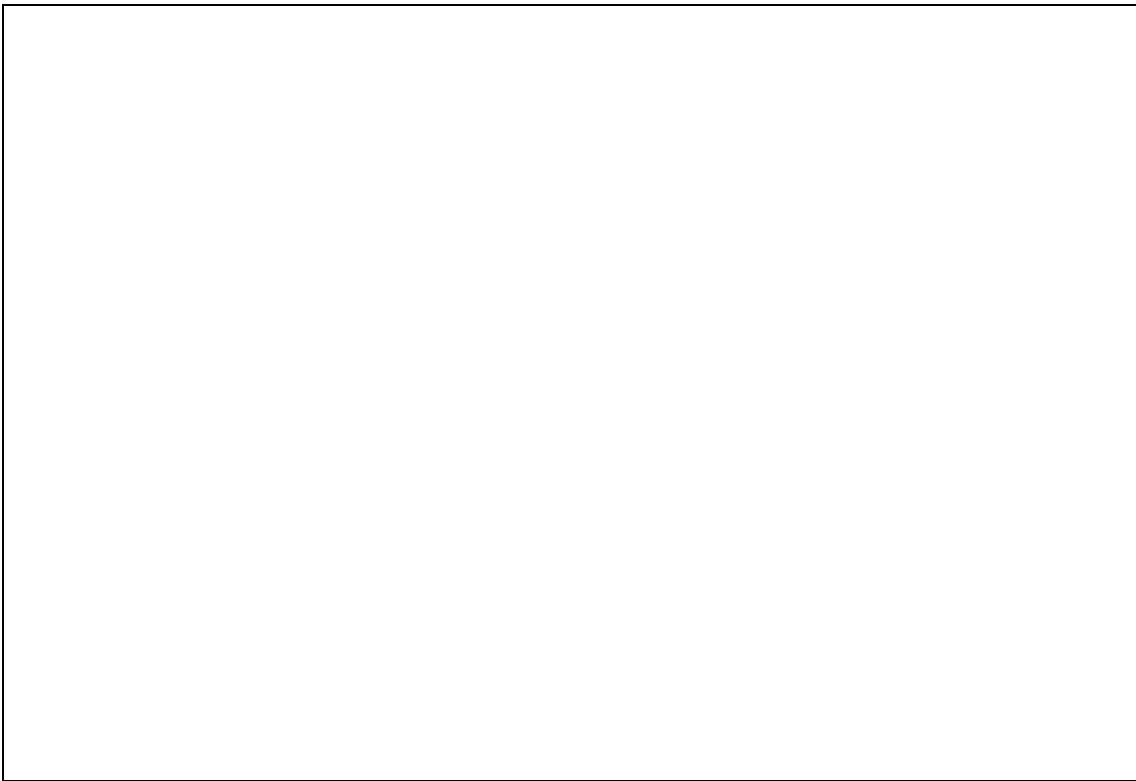
TRAINING	DATES	QUALIFICATIONS/AWARD

EMPLOYMENT AND WORK EXPERIENCE HISTORY

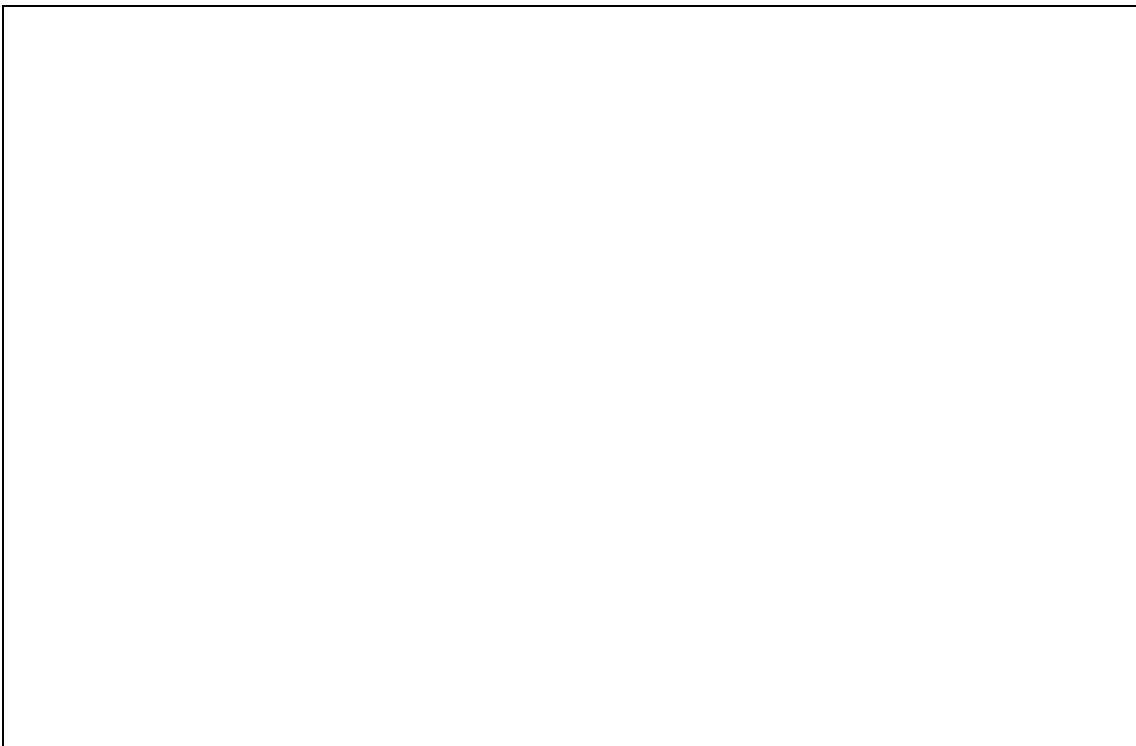
(Most recent first – please continue on separate sheet if necessary)

EMPLOYER	DATES TO AND FROM	POSITION HELD AND MAIN RESPONSIBILITIES

Please tell us about a project that you have been involved in either at school or at work of which you have been particularly proud.



Why are you applying for this post? How do you see this GAP year position fitting into your personal and professional development?



INTERESTS AND ACTIVITIES

Please describe your interests, hobbies and leisure activities.

ADDITIONAL INFORMATION

In around 100 words, please give details of any other information which you feel may be relevant to this application (i.e. reasons for applying, positions of responsibility / trust etc).

RIGHT TO WORK

Please write **yes** or **no** to the following questions. If your answer is **yes**, please provide further details in the space below:

With reference to the New Workers Registration Scheme, are you aware of any reason why you would not be able to work in the United Kingdom?

Do you require a work permit or permission to work in the United Kingdom?

If yes, do you have original valid documents? Yes No

Are you subject to any conditions relating to your employment in the United Kingdom?

If applicable, please confirm expiry dates of documents:

Please list any convictions relevant to this post which are not 'spent' under the Rehabilitation of Offenders Act:

Please note that successful candidates may be CRB checked and ISA registered.

REFERENCES

Please give the name and addresses of two referees, either from your school or your present/last employer. Family and friends must not be used as referees.

	FIRST REFEREE	SECOND REFEREE
NAME		
POSITION		
ADDRESS		
TELEPHONE		

May we approach the referees before an offer is made? YES / NO

INTERVIEWS

First round interviews will be held between 28 June and 9 July 2010 (Monday to Friday). Please list any dates that you will **unavailable** for interview during this period:

Globe Education Assistants will begin training in the week commencing 23 August 2010.

DECLARATION

The information given will be processed for employment selection and statistical purposes and will be retained for successful candidates.

I confirm that the information I have given in this application for employment, including any supporting documents, is accurate and complete and that it may form the basis of a contract of employment with The Shakespeare Globe Trust. I understand that failure to disclose any relevant information or the provision of false information will nullify any subsequent contract of employment.

Signature:

Date:

The Shakespeare Globe Trust, a limited company registered in England and Wales
No. 1152238 and a registered charity no. 266916